

Service	Basis of charges*
Community Led (Parish or Town) Plans or Neighbourhood Planning support	Ask us for a quote based on your requirements
Questionnaire design and analysis service.	
Reports e.g. analysis of consultation results, issues reports, help with plan writing	
Specialist support - e.g. group set up and support, business planning, feasibility assessments, project development etc.	

\*All of our rates are subject to VAT at standard rate.

### Do you want to find out more?

To find out more contact us at:

01380 732826 or 732801

[enact@communityfirst.org.uk](mailto:enact@communityfirst.org.uk)

[www.communityfirst.org.uk](http://www.communityfirst.org.uk)

EnAct is a service provided by:



Community First, Wyndhams, St Joseph's Place, Devizes SN10 1DD

Registered Charity No: 288117. VAT Registration No: 639 3860 06.  
Company Limited by Guarantee Reg. No: 1757334 England.  
Registered with the Financial Conduct Authority No. FRN 311971



Supporting  
community  
engagement  
and action

### Is your community thinking of...

- Community engagement?
- Neighbourhood or community led planning?
- Establishing a new community group?
- A new community project?



## How we can help

EnAct is the new service from Community First, supporting community engagement and action within communities across Wiltshire and Swindon. We can provide information, guidance or direct help across a range of needs including:

- Community led planning
- Neighbourhood planning
- Community consultation and engagement
- Questionnaire design and analysis

“Superbly good - ... a seasoned facilitator.”



- Setting up and supporting new groups
- Mentoring
- Strategic reviews
- Meeting or event planning and facilitation

“The work was carried out within the timescales we had negotiated and within the price agreed”.

- Effective communication
- Community empowerment and influence
- Report writing
- Research, feasibility studies and collecting evidence of need
- Rural services and concerns
- Social and community enterprise
- Business planning
- Project development and management
- Finding funding

## Our services

We can provide different levels of support, depending on the need of your community or group and the type of project you have in mind.

### Free initial consultation

If you are planning a project and would like to discuss your ideas, we offer a free initial 30 minute consultation by phone or email.

### Community led planning advice

Our telephone and email advice line is free to Parish and Neighbourhood Planning groups. We can also give free verbal comments on draft documents (questionnaires, draft plans etc).

### Online resources

See our website for a wide range of free online guidance sheets, toolkits and takeaway training packs.

### Chargeable services

Where there is a charge for our services, we will always make this clear when we discuss with you what support is needed. We may be able to advise about possible sources of funding.

Service	Basis of charges*
Hard copies of our publications	At cost (p&p)
Comments on draft documents	Fee for written report
Follow up sessions/group support	£33/hour plus travel costs
Training workshops	Fixed fee per participant. May be negotiable for larger groups or if you can provide a venue.